Texas Education Agency
Standard Application System (SAS)

2014-2016 Technology Lending Program Grant

Program authority:	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	**FOR TEA USE ONLY** Write NOGA ID here:
Grant period:	October 1, 2014, to August 31, 2016	
Application deadline:	5:00 p.m. Central Time, May 13, 2014	Place date stamp here.
Submittal information:	**Four** complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address: Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494	
Contact information:	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

Schedule #1—General Information
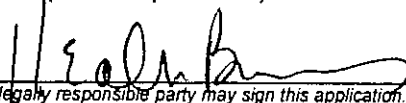
Part 1: Applicant Information

Organization name		County-District #	Campus name/#		Amendment #
Abilene Independent School District		221-901	Lee/Bassetti 116/153		

Vendor ID #	ESC Region #	US Congressional District #		DUNS #	
75-6000004	14	19		073142846	

Mailing address		City	State	ZIP Code
241 Pine St		Abilene	TX	79601

Primary Contact

First name	M.I.	Last name	Title
Don		Kuciemba	Director - Office of School Improvement

Telephone #	Email address	FAX #
325-677-1444 ext. 7313	donald.kuciemba@abileneisd.org	325-794-1493

Secondary Contact

First name	M.I.	Last name	Title
Misty		Tom	Special Programs Accountant

Telephone #	Email address	FAX #
325-677-1444 ext. 1563	misty.tom@abileneisd.org	325-794-1493

Part 2: Certification and Incorporation

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

Authorized Official:

First name	M.I.	Last name	Title
Heath		Burns	Superintendent

Telephone #	Email address	FAX #
325-677-1444 ext. 7639	heath.burns@abileneisd.org	325-794-1493

Signature (blue ink preferred)   Date signed

_____   May 9, 2014

Only the legally responsible party may sign this application.

701-14-107-125

Schedule #1—General Information (cont.)	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Part 3: Schedules Required for New or Amended Applications

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	☒	☒
2	Required Attachments and Provisions and Assurances	☒	N/A
4	Request for Amendment	N/A	☒
5	Program Executive Summary	☒	☐
6	Program Budget Summary	☒	☐
8	Professional and Contracted Services (6200)	☐	☐
9	Supplies and Materials (6300)	☐	☐
10	Other Operating Costs (6400)	☐	☐
11	Capital Outlay (6600/15XX)	☐	☐
12	Demographics and Participants to Be Served with Grant Funds	☒	☐
13	Needs Assessment	☒	☐
14	Management Plan	☒	☐
15	Project Evaluation	☒	☐
16	Responses to Statutory Requirements	☒	☐
17	Responses to TEA Requirements	☒	☐

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Schedule #2—Required Attachments and Provisions and Assurances	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Part 1: Required Attachments

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
No fiscal-related attachments are required for this grant.		
#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
No program-related attachments are required for this grant.		

Part 2: Acceptance and Compliance

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.
Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.

X	Acceptance and Compliance
x	I certify my acceptance of and compliance with the General and Fiscal Guidelines.
x	I certify my acceptance of and compliance with the program guidelines for this grant.
x	I certify my acceptance of and compliance with all General Provisions and Assurances requirements.
x	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all Debarment and Suspension Certification requirements.

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	Schedule #2—Required Attachments and Provisions and Assurances

County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Part 3: Program-Specific Provisions and Assurances

x   I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the applications is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-Feburary 1, 2015), and that 100% of the funds will be expended no later than the end of the 1st year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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Schedule #4—Request for Amendment

County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Part 1: Submitting an Amendment

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail *or* by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the TEA Grant Opportunities page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

Part 2: When an Amendment Is Required

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration Grant Management Resources page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

Part 3: Revised Budget

#	Schedule #	Class/ Object Code	A Grand Total from Previously Approved Budget	B Amount Deleted	C Amount Added	D New Grand Total
2.	Schedule #8: Contracted Services	6200	$	$	$	$
3.	Schedule #9: Supplies and Materials	6300	$	$	$	$
4.	Schedule #10: Other Operating Costs	6400	$	$	$	$
5.	Schedule #11: Capital Outlay	6600/ 15XX	$	$	$	$
6.	Total direct costs:		$	$	$	$
7.	Indirect cost (%):		$	$	$	$
8.	Total costs:		$	$	$	$

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Schedule #4—Request for Amendment (cont.)		
County-district number or vendor ID: 221-901		Amendment # (for amendments only):

Part 4: Amendment Justification

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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Schedule #5—Program Executive Summary	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

The Abilene Independent School District is looking for a way to provide ubiquitous learning for a needy group of elementary students and the Technology Lending Program Grant will provide the technology that is needed for this type of learning. **READ IT!** (Refugees Engaged and Developing with Instructional Technology) will be implemented with funding received from this grant.

Abilene is designated as one of the cities in the United States where the International Rescue Committee (IRC) settles refugees from foreign countries. Refugees are commonly defined as individuals who are fleeing their home country due to persecution or war. Typically, the IRC brings in large groups of families twice a year. The Abilene Independent School District is where the children of these families begin their American education. Many of these students are fluent in two languages or dialects. English, however, is not one of them. The Texas Accountability System has highlighted the need for a different way of teaching reading to our English as a Second Language Learners. The Abilene Independent School District is currently on Stage 2 Intervention plan based on the passing rate of 56.9% in reading by our English as a Second Language Learners. The Technology Lending Program Grant will be used to put technology in the hands of our most needy population as a tool to reinforce the English/Language Arts curriculum. Elementary refugee students who are initially enrolled at one of our two Newcomer Centers housed at Lee and Bassetti Elementaries will be the targeted population for **READ IT!** but siblings and parents will be impacted due to the extension of the classroom this lending program will provide for. A LearnPad will be purchased for each of the elementary refugee students to use both during the instructional day as well as at home. These families typically live in government sponsored housing limiting their access to internet or technology. Through **READ IT!**, Internet access will be provided for each home to ensure students have a connection to curriculum and activities that promote the acquisition of the English language. The LearnPads will be checked out for the entire year with accountability checkpoints scheduled throughout. Parents and students will be educated on Digital Citizenship TEKS and on the use and care of the LearnPad. Mandatory parent literacy events involving all family members will be scheduled throughout the grant period. Research by Henderson and Mapp (2002), as cited by the NCLB Parental Involvement Guide (2004) states, "families have a major influence on their children's achievement in school and through life."

The Director of English Language Arts as well as district content specialists will work with the ELL teachers that serve these students to create instructional models that integrate the LearnPad into the current curriculum used in AISD. The actual "lending" will occur in the Library – following much the same procedure as checking out a library book. Prior to students being allowed to participate in the Tech Lending Program, a parent or responsible family member will be required to attend training outlining the proper use of the device and sign a use agreement that underscores the responsibilities of the program. Teachers will use the technology during lessons taught in the classroom during the two year cycle of the grant.

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Schedule #5—Program Executive Summary (cont.)

County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

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Schedule #8—Program Budget Summary		
County-district number or vendor ID: 221-901		Amendment # (for amendments only):
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32		
Grant period: October 1, 2014, to August 31, 2016		Fund code: 410

Budget Summary

Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost	
Schedule #8	Professional and Contracted Services (6200)	6200	$36,174	$	$36,174	
Schedule #9	Supplies and Materials (6300)	6300	$33,464	$	$33,464	
Schedule #10	Other Operating Costs (6400)	6400	$3,000	$	$3,000	
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	$	$	$	
	Total direct costs:		$72,638	$	$72,638	
	2.027% indirect costs (see note):		N/A	$1,414	$	
Grand total of budgeted costs (add all entries in each column):			$	$1,414	$74,052	

Administrative Cost Calculation	
Enter the total grant amount requested:	$74,052
Percentage limit on administrative costs established for the program (15%):	× .15
Multiply and round down to the nearest whole dollar. Enter the result. This is the maximum amount allowable for administrative costs, including indirect costs:	$11,107

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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Schedule #8—Professional and Contracted Services (6200)

County-district number or vendor ID: 221-901	Amendment # (for amendments only):

NOTE: Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

	Expense Item Description	Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	$
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	$
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Salaries/benefits ☐ Other: ☐ Networking (LAN) ☐ Other: ☐ Computer/office equipment lease ☐ Other: ☐ Building use ☐ Other: ☐ Copier/duplication services ☐ Other: ☐ Telephone ☐ Other: ☐ Administrative ☐ Other:	$
a.	Subtotal of professional and contracted services (6200) costs requiring specific approval:	$

Professional Services, Contracted Services, or Subgrants Less Than $10,000

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1	2 Year Extended Warranty on Learn Pads	☐	$8,340
2		☐	$
3		☐	$
4		☐	$
5		☐	$
6		☐	$
7		☐	$
8		☐	$
9		☐	$
10		☐	$
b.	Subtotal of professional services, contracted services, or subgrants less than $10,000:		$8,340

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000

Specify topic/purpose/service: Data Plan Service	☐ Yes, this is a subgrant
Describe topic/purpose/service: Provide MiFi Data Plan Service for Learn Pads	

	Contractor's Cost Breakdown of Service to Be Provided		Grant Amount Budgeted
1	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$27,834
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$27,834

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			Schedule #8—Professional and Contracted Services (6200)		

County-District Number or Vendor ID: 221-901   Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

2	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
3	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
4	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	
5	Specify topic/purpose/service:		☐ Yes, this is a subgrant	
	Describe topic/purpose/service:			
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**	
	Contractor's payroll costs	# of positions:	$	
	Contractor's subgrants, subcontracts, subcontracted services		$	
	Contractor's supplies and materials		$	
	Contractor's other operating costs		$	
	Contractor's capital outlay (allowable for subgrants only)		$	
		Total budget:	$	

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Schedule #8—Professional and Contracted Services (6200)

County-District Number or Vendor ID: 221-901	Amendment number (for amendments only):

Professional Services, Contracted Services, or Subgrants Greater Than or Equal to $10,000 (cont.)

	Specify topic/purpose/service:		☐ Yes, this is a subgrant
6	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$
	Specify topic/purpose/service:		☐ Yes, this is a subgrant
7	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$
	Specify topic/purpose/service:		☐ Yes, this is a subgrant
8	Describe topic/purpose/service:		
	Contractor's Cost Breakdown of Service to Be Provided		**Grant Amount Budgeted**
	Contractor's payroll costs	# of positions:	$
	Contractor's subgrants, subcontracts, subcontracted services		$
	Contractor's supplies and materials		$
	Contractor's other operating costs		$
	Contractor's capital outlay (allowable for subgrants only)		$
		Total budget:	$
c.	Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:		$
a.	**Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:**		$
b.	**Subtotal of professional services, contracted services, or subgrants less than $10,000:**		$8,340
c.	**Subtotal of professional services, contracted services, and subgrants greater than or equal to $10,000:**		$27,834
d.	**Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:**		$
	(Sum of lines a, b, c, and d) Grand total		$36,174

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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	Schedule #9—Supplies and Materials (6300)					

County-District Number or Vendor ID: 221-901			Amendment number (for amendments only):			

	Expense Item Description					
63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply: ☐ Print shop fees ☐ Technology-related supplies ☐ Postage ☐ Other: ☐ Copy paper ☐ Other:				**Grant Amount Budgeted** $	

	Technology Hardware—Not Capitalized					
6399	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
	1	Learn Pads	Provide elementary refugee students with technology that is available to be checked out and utilized from home	60	$475	$28,500
	2				$	
	3				$	
	4				$	
	5				$	

6399	Technology software—Not capitalized	$	
6399	Supplies and materials associated with advisory council or committee	$	
	Subtotal supplies and materials requiring specific approval:	$	
	Remaining 6300—Supplies and materials that do not require specific approval:	$4,964	
	Grand total:	**$33,464**	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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	Schedule #10—Other Operating Costs (6400)		Grant Amount Budgeted	
County-District Number or Vendor ID: 221-901		Amendment number (for amendments only):		
	Expense Item Description		**Grant Amount Budgeted**	
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply: ☐ ESC-owned vehicle usage ☐ Other: ☐ Insurance ☐ Other:		$	
6411	Out-of-state travel for employees (includes registration fees) Specify purpose:		$	
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations. Specify purpose:		$	
6413	Stipends for non-employees (specific approval required only for nonprofit organizations) Specify purpose:		$	
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations Specify purpose:		$	
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees Specify purpose:		$	
6429	Actual losses that could have been covered by permissible insurance		$	
6490	Indemnification compensation for loss or damage		$	
6490	Advisory council/committee travel or other expenses		$	
6499	Membership dues in civic or community organizations (not allowable for university applicants) Specify name and purpose of organization:		$	
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations) Specify purpose:		$	
	Subtotal other operating costs requiring specific approval:		$	
	Remaining 6400—Other operating costs that do not require specific approval:		$3,000	
	Grand total:		**$3,000**	

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See TEA Guidelines Related to Specific Costs for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
**Schedule #11—Capital Outlay (6600/15XX)**				
	County-District Number or Vendor ID: 221-901			Amendment number (for amendments only):	
**15XX is only for use by charter schools sponsored by a nonprofit organization.**				
**6669/15XX—Library Books and Media (capitalized and controlled by library)**				
1		N/A	N/A	$	
**66XX/15XX—Technology hardware, capitalized**				
2			$	$	
3			$	$	
4			$	$	
5			$	$	
6			$	$	
7			$	$	
8			$	$	
9			$	$	
10			$	$	
11			$	$	
**66XX/15XX—Technology software, capitalized**				
12			$	$	
13			$	$	
14			$	$	
15			$	$	
16			$	$	
17			$	$	
18			$	$	
**66XX/15XX—Equipment, furniture, or vehicles**				
19			$	$	
20			$	$	
21			$	$	
22			$	$	
23			$	$	
24			$	$	
25			$	$	
26			$	$	
27			$	$	
28			$	$	
**66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life**				
29				$	
	**Grand total:**		$	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration Grant Management Resources page.

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Schedule #12—Demographics and Participants to Be Served with Grant Funds

County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Part 1: Student Demographics. Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

Total enrollment:

Category	Number	Percentage	Category	Percentage
African American	20	N/A	Attendance rate	97.9%
Hispanic	0	N/A	Annual dropout rate (Gr 9-12)	N/A%
White	6	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	22	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	49	100%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	49	100%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	1	2%	Average ACT score (number value, not a percentage)	N/A

Comments

Part 2: Students to Be Served with Grant Funds. Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public		4	8	11	10	10	6								49
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
TOTAL:		4	8	11	10	10	6								49

Schedule #13—Needs Assessment	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Part 1: Process Description. A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each school in AISD carries out a Needs Assessment during the Spring of each year. The information from that assessment is then used to formulate the Campus Improvement plan. Each plan is written with the unique characteristics and needs of the individual school in mind. These two documents are used as a guiding force for decisions concerning budget, programs, and staffing. Monthly meetings are held to discuss the progress of the activities and make adjustments as needed. District leadership encourages building level personnel to promote parent and community support and to inform the public of the campus goals and accomplishments. The District-Wide Consultation Committee conducts a needs assessment that is more global in nature. In addition, each building principal meets with the Superintendent, the Superintendent of Curriculum and Instruction, and the director of Elementary or Secondary Education to discuss the specific goals that have been identified and progress toward those specified goals. This is a time that the building principal can share specific needs that require allocation of district funds to attain the goal of academic excellence for all students. Data from the Texas Accountability System is also used to formulate specific areas that need intervention strategies that may not be common to all schools in AISD.

The percent passing rate of our English Language Learners on the 2013 reading STAAR was 56.9%, which has placed our District on Stage 2 of the Program Based Monitoring System. During this stage, the District is required to write up a plan of action that outlines interventions that are being used to help the targeted group to close the gap between their scores and those of the highest achievers. Further data analysis of the accountability system also indicates that poor academic language skills are negatively affecting student performance in all subject areas. The campuses that have experienced the greatest impact of our LEP/Refugee students are struggling to meet the needs of these students.

The Needs Assessment and the Stage 2 classification clearly show the need for strategies and practices that are unique to the ELL population as well as the need for alternate teaching methods for the staff that are tasked with educating these children.

Through funds from a small local grant, five LearnPads were purchased in February to be used with the refugee population at Lee Elementary. Students and teachers alike have been excited about their use in the classroom, however, the number of devices has not allowed all students to have access, nor has it freed teachers to use the device as a learning tool during instruction. Funds from this grant will allow AISD to put a LearnPad with access to off-campus educational broadband in the hands of every elementary Newcomer refugee student in AISD. The broadband access will adhere to the latest, most secure protocols required by most school districts. This access will allow families to become a part of the educational process. The LearnPad, as a take home device, will empower not only the elementary students, but the entire family. Parents and older siblings that need the beginning level of English education can work through the lessons allowing for more success in the

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Schedule #13—Needs Assessment (cont.)	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Part 2: Alignment with Grant Goals and Objectives. List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Newcomer refugee students have difficulty with second language acquisition for conversational interactions as well as academic language.	Access to the LearnPad will give students additional opportunities to learn conversational as well as academic language.
2.	Extended learning opportunities via technology access is limited or non-existent in the homes of our refugee children.	The lending program will give access to technology at home. Differentiated activities can be loaded on the LearnPad using QR codes that support the academic content taught in the classroom.
3.	The acquisition of the English language stops at the end of the educational day. Families need support to help students become successful in school.	Family literacy training sessions will be conducted to aid families in becoming literate in the English language.
4.	Refugee families are cut off from educational content due to a language barrier.	The LearnPad will be a tool that all family members can use to build English language vocabulary and proficiencies.
5.	Refugee children need support to adjust socially to their new learning environment.	Lessons that model acceptable social behavior used in schools will be loaded onto the LearnPad.

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Schedule #14—Management Plan	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Part 1: Staff Qualifications. List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	Director of English/Language Arts	Texas Teacher Certification; Texas Master Teacher; Technology Certification; Texas Technology Applications Certification; 10 years teaching experience
2.	English/Language Arts Content Specialists	Texas Teacher Certification; Highly Qualified for English/Language Arts instruction; 5 years successful teaching experience
3.	ESL Teacher	Texas Teacher certification; ESL certification; Highly Qualified status
4.	District Accountant	Knowledge of physical policies for AISD; Experience with grant budget management
5.	LearnPad consultant	Knowledge of how to incorporate the LearnPad into the classroom, good presentation skills

Part 2: Milestones and Timeline. Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective		Milestone	Begin Activity	End Activity
1.	Close the learning gap for refugees	1.	Set an instructional course based on pre-test	August 2014	August 2014
		2.	Administer the Woodcock Munoz post-test	May 2015	May 2016
		3.	Use common assessment data to meet student needs	October 2014	May 2016
		4.	Analyze STAAR data for comparison	May 2015	May 2016
2.	Use technology to extend the classroom	1.	Train teachers in the use of the LearnPad	August 2014	August 2014
		2.	Apps and interactive websites are identified	August 2014	August 2014
		3.	Students are trained in the use of the LearnPad	Sept. 2014	Sept. 2014
		4.	Families attend Literacy Nights	October 2014	May 2016
		5.	Students are issued a LearnPad	October 2014	October 2014
3.	Increase Cognitive Academic Language	1.	LearnPad activities reinforce academic vocabulary	October 2014	May 2016
		2.	LearnPads are used to differentiate instruction	October 2014	May 2016
		3.	Increased self-efficacy during instruction	October 2014	May 2016
4.	Engage families as educational partners	1.	Families receive LearnPad training	October 2014	October 2014
		2.	Families attend Literacy Nights	October 2014	May 2016
		3.	Increased use of the LearnPad at home	October 2014	May 2016
5.		1.		XX/XX/XXXX	XX/XX/XXXX
		2.		XX/XX/XXXX	XX/XX/XXXX
		3.		XX/XX/XXXX	XX/XX/XXXX
		4.		XX/XX/XXXX	XX/XX/XXXX
		5.		XX/XX/XXXX	XX/XX/XXXX

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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Schedule #14—Management Plan (cont.)	
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Part 3: Feedback and Continuous Improvement. Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Currently, AISD has a system of common assessments that are used to monitor progress toward educational goals in each subject area. Data is shared between schools in the District to gauge how students are performing in context with the entire District. After each assessment, teachers, curriculum coordinators, and administrators use the data to set short term goals for students. Tutoring groups are formed or reconfigured, small group instruction is scheduled, and intervention strategies are modified. Parents receive communication from the campus concerning the student's score on these assessments. Administrative staff and teachers have access to the scores through Eduphoria.

Part 4: Sustainability and Commitment. Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Grant funds will be maximized in that the majority of the funds will be dedicated to the purchase of the LearnPad and broadband device. The only other costs will be to provide small refreshments at the Literacy Events and a few supplies for correspondence purposes. Professional Development and technical support have not been expensed to this grant. The Literacy Nights will involve the entire family promoting commitment to this project. Forming monitoring groups in the Eduphoria system will keep data obtained concerning these students in front of the Director of English Language Arts, campus Instructional Coordinator, Content Specialists, principal, and teacher. This will serve as a reminder of the commitment and will in turn require renewed commitment as the data is disseminated. Having the device at school weekly shows commitment on the part of the student and the teacher alike. Broadband access costs are expected to be in the approved budget for the 2016-2017 school year.

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	Schedule #15—Project Evaluation		
County-district number or vendor ID: 221-901		Amendment # (for amendments only):	

Part 1: Evaluation Design. List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process		Associated Indicator of Accomplishment
1.	STAAR scores	1.	Students involved with **READ IT!** will increase their scores on the STAAR in all testing areas of that grade level.
		2.	The learning gap will decrease for those students involved with **READ IT!**
2.	Woodcock Munoz pre and post test scores	1.	Comparison of post test scores on the Woodcock Munoz with those scores of students that do not have access to this technology.
3.	Examine data regarding the student usage of the technology	1.	All targeted students will have a device checked out to them within the first six weeks of the school year.
		2.	Data usage reports
		3.	
4.	Literacy Family Trainings	1.	Sign in sheets
		2.	Parent feedback through surveys
		3.	
5.	Common Assessments	1.	The learning gap will decrease for those students involved with **READ IT!**
		2.	
		3.	

Part 2: Data Collection and Problem Correction. Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

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Schedule #16—Responses to Statutory Requirements	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

Statutory Requirement 1: Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

LearnPads will be purchased for the Newcomer refugee elementary students that attend Lee and Bassetti Elementaries. Instructional materials specific to the grade level that the student is currently assigned to will be loaded onto the device and linked to a QR code for easy accessibility.   The Management portal will allow the teacher to differentiate the materials based on student need. Accessibility to the internet will be maintained through Kajeet's SmartSpot device. The LearnPad and SmartSpot will be barcoded through the library system to enable student check out on an individual basis. One hundred percent of **READ IT!** funds will come from this grant.

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Schedule #16—Responses to Statutory Requirements	
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Statutory Requirement 2: If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Five LearnPads have been purchased this year to be used with the Newcomer Refugee students. The current use of these is minimal due to the small number purchased. This grant will provide enough devices for a one to one ratio and internet accessibility which will extend the use of the technology not only to the classroom but to the home as well.

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Schedule #17—Responses to TEA Program Requirements

County-district number or vendor ID: 221-901	Amendment # (for amendments only):

TEA Program Requirement 1: Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

A bond was passed in Abilene during the fall of 2013 with increasing access to technology being one of the goals. The positive response to the bond indicates that the community supports the school board's objective of buying technology to be used more in the classrooms in AISD. AISD has a technology plan on file with the state of Texas and has a" bring your own device" plan in place for the secondary schools. Utilizing technology to extend learning and meet the learning styles of today's students is a goal of all campuses in AISD. READ IT! complements the AISD School Board goal which states, "AISD will demonstrate continuous improvement in academic achievement and eliminate achievement gaps." Board initiatives for the 2014-2015 school year address increasing literacy as well as technology use.

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Schedule #17—Responses to TEA Program Requirements	
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TEA Program Requirement 2: Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Lee Elementary and Bassetti Elementary are the two campuses designated as Newcomer Centers for refugee students. These two campuses have unique needs that other campuses in AISD do not have. The refugee students come conversing in languages (Nepalese and Kirundi) that are not widely spoken which presents a unique and challenging task when it comes to educating these children. The State of Texas has placed AISD on Stage 2 of the intervention system due to an existing gap in scores between those who speak English as a first language and those who do not. Finding a method of extending the classroom beyond the school walls is essential to meeting the needs of these students. A technology lending program (**READ IT!**) that is correlated to the curriculum presented in the classroom can give these students a learning environment wherever they are. Broadband internet access will be provided with funding from this grant. The internet access will be governed by the Kajeet Managed Education Service with strict adherence to network-based filtering. This technology will only be loaned to a student for home use after digital citizenship TEKS have been taught, LearnPad training has been completed, and permission is given by the ELL teacher.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

TEA Program Requirement 3: Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The instructional materials that are loaded on the LearnPad will follow the current scope and sequence that is used in the classroom on a daily basis. The activities will be an enhancement of what is presented in the classroom with a different way of practicing the skill. All policies and practices of the campus will flow into this program. The technology device will be seen as a textbook with all responsibilities clearly defined in written form. As students are engaged with **READ IT!,** the classroom teacher has the ability to work with small groups or individual students while ensuring academic engagement for all.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

TEA Program Requirement 4: Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

AISD is currently using several electronic instructional materials with great success. Reasoning Mind, a web-based Algebra readiness program, is being used on several elementary campuses and one middle school campus. Scholastic's Read 180 and System 44 programs are helping students who have deficient reading skills make marked gains on state assessments in all levels of education in AISD. Three high schools in AISD utilize PLATO curriculum for credit and grade recovery programs for all core subject areas. ATEMS, the technology and science high school, is the only school that maintains a one to one ratio between technology and students. Each of these programs have been implemented with fidelity in the District and have been closely monitored by the curriculum and technology departments.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 221-901	Amendment # (for amendments only):

TEA Program Requirement 5: Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

LearnPad consultants will provide professional development to all teachers involved with the lending program. Time will be spent teaching use of the Management Portal to allow for differentiation of materials. In addition, content specialists and instructional technology specialists will provide training on how to incorporate this technology into their everyday lessons.

TEA Program Requirement 6: Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

E-rate monies have been used to ensure Wi-Fi access at all AISD campuses. Within the last two years, AISD has upgraded all Wi-Fi portals to maintain strong signals campus wide.

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 221-901	Amendment # (for amendments only):

TEA Program Requirement 7: Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Funds from this grant will be spent to provide SmartSpot hardware for each LearnPad. This hardware will provide mobile broadband for each student that borrows the technology device. Access to the internet will be maintained year round for these students. This hardware gives emphasis to on-task educational access and adheres to strict filtering criteria.

TEA Program Requirement 8: Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Lee and Bassetti Elementary will have access to a variety of technical support that is currently in place in AISD. The District has a fully staffed technology department including instructional technology specialists that are assigned to different campuses. Every campus in AISD has a Technology liaison to assist with technical support.   LearnPad will be an integral supporting partner and Kajeet, the wi-fi supplier, is well versed in aiding school districts that use their hardware.

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Schedule #17—Responses to TEA Program Requirements (cont.)	
County-district number or vendor ID: 221-901	Amendment # (for amendments only):

TEA Program Requirement 9: Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The LearnPad will be barcoded and checked out through the LRC after the ELL teacher gives approval for use. Students are to use the LearnPad in the educational environment weekly allowing the classroom teacher to interact with the device, ensuring that it is good working order. In addition, a Literacy Event will be held once each six weeks for the family. The device will be utilized during these events, again allowing for a check of the working condition.
During the summer months, checkpoints will be scheduled, hosted by the content specialists, to check the device for any problems. The management portal will be accessed during the summer months to gauge usage. The device will be turned in at the beginning of the second year for a period of no more than two weeks to thoroughly check the LearnPad, to perform any maintenance necessary and apply available technology updates

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Schedule #17—Responses to TEA Program Requirements (cont.)

County-district number or vendor ID: 221-901	Amendment # (for amendments only):

TEA Program Requirement 10: Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

All technology in AISD is marked and tracked (barcoded) via a district database that identifies the assigned location of each item, the funding source of each item, and the primary staff person responsible for the device. This same barcode number will be included in the "check out" system. Because the LearnPad will be used weekly in the instructional classroom, the teacher will be able to account for the device. AISD does not typically provide/purchase insurance for any technical device; however, grant funds will be used to purchase extended warranties that cover accidental damage for each LearnPad.

TEA Program Requirement 11: Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Director of Elementary English Language Arts working with the content specialists, technology director and ELL teachers will develop and implement a Technology Lending Agreement. The District's Responsible Use Policy signed by parents and student will be one part of the lending agreement. A schedule of required checkpoints and mandatory Literacy Nights will also be included and will require signatures of the parent, student, and teacher. Digital Citizenship will be taught to all students prior to check out in the computer lab located on each campus, and will be taught to families during the first Literacy event.

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